

Management Committee

5 June 2018

Brief holder Appointments and Responsibilities

For Decision

Purpose of Report

To agree the allocation of briefs to members of the Management Committee at the first meeting of the committee in the 2018-19 municipal year.

Recommendations

- 1 That the Brief holder responsibilities be confirmed as set out in the appendix for the 2018-19 municipal year.
- 2 That each member of the Management Committee be appointed to the role of Brief holder with special responsibility for a specified area(s) of the council's work.

Portfolio Holder(s)/ Briefholder

Corporate Affairs and Continuous Improvement

Senior Leadership Team Contact:

S Caundle, Assistant Chief Executive

Report Author:

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Statutory Authority

The scheme of Management and Article 7 of the Constitution

Background and Reason Decision Needed

- 3 It is a requirement of the constitution that specific responsibilities for brief holders will be determined by the Management Committee at the start of each municipal year.
- 4 The current list of brief holder responsibilities is attached at appendix 1 to the report

Implications

Corporate Plan

5. The briefs are linked to the Council's Corporate Plan priorities.

Financial

6. The allocation of briefs does not have any revenue or capital cost implications.

Consultation and Engagement

7. Political Group Leaders

Appendices

8. Current list of Brief holder responsibilities – appendix 1

Background Papers

9. There are no background papers.

Footnote

Issues relating to financial, environmental, economic and equalities implications have been considered and any information relevant to the decision is included within the report.

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